

FY2010 Month End Closing Schedule

FISCAL MONTH	<u>Last Day of Month</u>		<u>Date Feeds Due by 4 pm *</u>		<u>Date Journals Due by 9 am **</u>		<u>Date Month End Data Available in Harvard Data Warehouse</u>	
	DAY	DATE	DAY	DATE	DAY	DATE	DAY	DATE
JUL 2009	Fri	07/31	Thurs	08/06	Fri	08/07	Sat	08/08***
AUG 2009	Mon	08/31	Fri	09/04	Tues	09/08	Wed	09/09
SEPT 2009	Wed	09/30	Tues	10/06	Wed	10/07	Thurs	10/08
OCT 2009	Sat	10/31	Thurs	11/05	Fri	11/06	Sat	11/07
NOV 2009	Mon	11/30	Fri	12/04	Mon	12/07	Tues	12/08
DEC 2009	Thurs	12/31	Thurs	01/07	Fri	01/08	Sat	01/09
JAN 2010	Sun	01/31	Thurs	02/04	Fri	02/05	Sat	02/06
FEB 2010	Sun	02/28	Thurs	03/04	Fri	03/05	Sat	03/06
MAR 2010	Wed	03/31	Tues	04/06	Wed	04/07	Thurs	04/08
APR 2010	Fri	04/30	Thurs	05/06	Fri	05/07	Sat	05/08
MAY 2010	Mon	05/31	Fri	06/04	Mon	06/07	Tues	06/08
JUNE:								
1st Close 2010	Wed	06/30	TBD		TBD		TBD	
2nd Close 2010	Wed	06/30	TBD		TBD		TBD	
3rd Close 2010	Wed	06/30	TBD		TBD		TBD	
4th Close 2010	Wed	06/30					TBD	
5th Close 2010	Wed	06/30					TBD	

* Interface feed files are due by 4 p.m. on the fourth working day after the last day of the month being closed.

** Journal vouchers must be entered by 9 a.m. on the fifth working day after the last day of the month being closed.

***** July will not officially be closed until Friday, August 21 in order to post the July endowment related activity.**