

# View Your Benefits Information

**Use this quick reference to:**

- View your benefits information online in the PeopleSoft system.

**Reminders**

- Follow the navigation path **Self Service > eBenefits> Home > Benefits Summary** to access your benefits information.
- Benefits data is available from August 1, 2003 to the present. For Benefits information prior to August 1, 2003, please contact the Benefits Service Group at 617-496-4001.
- IMPORTANT:** If any of your benefits information is incorrect, contact the Benefits Services Group.

## Benefits Summary

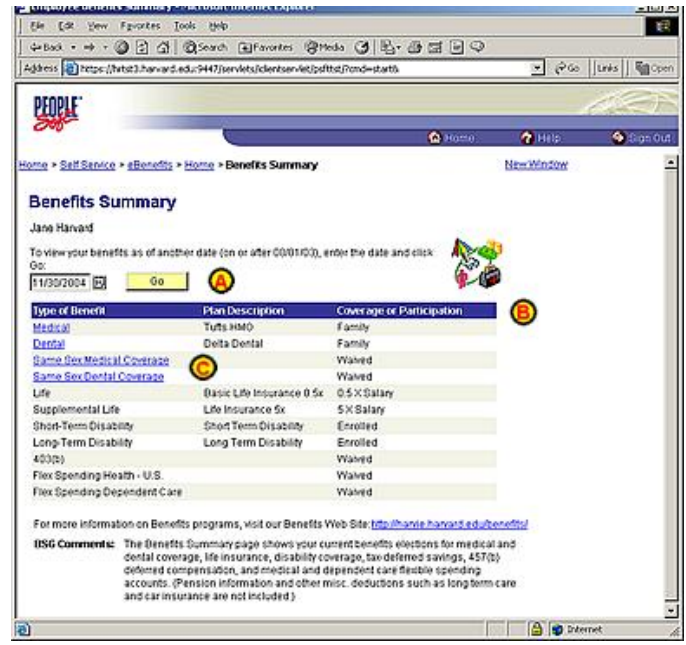
Section	Key Points	Screen Shot
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**A** If you want to view historical benefits information, enter the date (or use the drop down calendar to select a date) and then click the **GO** button.

**B** In the benefits summary section, you can view your current benefit plan participation settings, including:

- Medical
- Dental
- Qualified Domestic Partner Med.
- Qualified Domestic Partner Den.
- Life
- Supplemental Life
- Short-Term Disability
- Long-Term Disability
- Flex Spending Health – U.S.
- Flex Spending Dependent Care

**C** Click the hyperlink to view plan level information on your medical, dental, same sex medical, or same sex dental.



In the above example, clicking on the Dental link would open the screen below

Section	Key Points	Screen Shot
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**D** If you want to view historical benefits information, enter the date (or use the drop down calendar to select a date) and then click the **GO** button.

If the [Future Changes](#) link appears below the date field, it indicates that a change has been made to the plan that is beyond the current date you are viewing. To see the change, click [Future Changes](#).

**E** The plan information section provides additional information on the plan. If the **Plan Provider** name is a hyperlink, you can click the link to view the plan provider's website.

**F** The covered dependents section lists the dependent/beneficiaries that are enrolled in the plan as of the date in the date field.

