
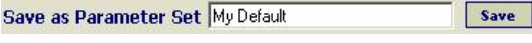
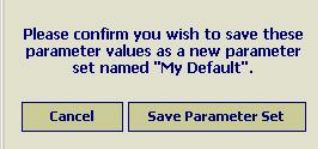


Managing Parameter Sets in CREW

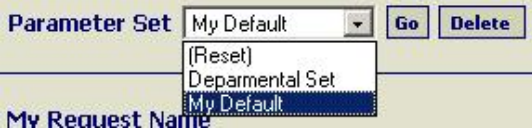

Purpose

This document will help you save, load, modify, and delete parameter sets in CREW.

Saving a New Parameter Set

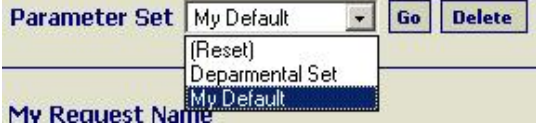




<p>1) To save a new parameter set, open the report you want to create a set for and enter the parameters that you would like to save.</p>	
<p>2) Enter the name you would like to assign to this set into the <i>Save as Parameter Set</i> box and click Save.</p> <p>Notes: Sets named "My Default" become the default sets for their report types. Set names are limited to 30 characters, are not case-sensitive, and may not contain commas or any of the following characters: [,] , / , \ , ! , ? , % , or & . Set names cannot be repeated for the same report, but can be used in other reports.</p>	
<p>3) Click Save Parameter Set on the confirmation screen.</p>	

Loading a Parameter Set



<p>1) To load a saved parameter set, select it from the drop-down <i>Parameter Set</i> box at the top of the report request screen.</p> <p>If you only have one saved set for a report, it will be loaded automatically. If you have multiple sets for a report, the one titled <i>My Default</i> will be loaded (if you don't have a set named <i>My Default</i> then the system defaults will be loaded instead).</p>	
<p>2) 2. Click Go to load the selected parameter set into this report request.</p>	



Modifying a Parameter Set

<p>1) To modify an existing parameter set, select it from the drop-down <i>Parameter Set</i> box at the top of the report request screen.</p>	
<p>2) Click Go to load the selected set.</p>	
<p>3) Make any necessary changes to the parameters.</p>	
<p>4) Click the Save button to the right of the <i>Save as Parameter Set</i> box (the name is filled in when the set is selected).</p>	
<p>5) Click Overwrite Existing Set on the confirmation screen.</p>	

Deleting a Parameter Set

<p>1) To delete an existing parameter set, select it from the drop-down <i>Parameter Set</i> box at the top of the report request screen.</p>	
<p>2) Click Delete to remove the selected set from your list of saved sets. Note: You do not need to load a parameter set before deleting it.</p>	
<p>3) Click Delete Parameter Set on the confirmation screen.</p>	