



















## CREW Action Icons

Icon	Icon Name	Action
	Calendar lookup	<b>Date Lookup window.</b> Clicking this icon opens a new window that contains a calendar from which a date value can be selected for this parameter.
	Help	<b>CREW system help.</b> Clicking this icon will provide help for the associated parameter.
	Lookup	<b>Lookup tool for selecting parameters.</b> Clicking this icon opens a lookup window containing a list of values that can be selected for this parameter.
	Reschedule/Resubmit	<b>Rerun the report.</b> Clicking this icon will redirect the user to the CREW Schedule Page, which allows rescheduling of the report. You also may select to change or modify the report parameters from the Schedule Page. Resubmitting a report creates a new Request ID that is added to the user's report list on their CREW Home page. NOTE: The report's scheduling parameters will default to <b>Once Now</b> regardless of what the original request's schedule was.
	Edit Request Parameters	<b>Edit the Request Parameters:</b> Clicking this icon will redirect the user to the parameter page for the report request where they may change report parameters.
	Edit Request Schedule	<b>Edit the Request Schedule:</b> Clicking this icon will redirect the user to the CREW Schedule Page, which allows rescheduling of the report or request group.
	Edit Request Group Name	<b>Edit the Request Group Name:</b> Clicking this icon will launch a pop-up window from which a user can rename their saved request group.
	View BQY	<b>Report created as a Brio Insight file.</b> This icon indicates that the output of this report is a BQY file. Clicking this icon will open the results in a new Brio Insight window.
	View CSV	<b>Report created as a comma-separated file.</b> This icon indicates that the output of this report is a CSV file. Clicking the icon will result in the action of downloading the file and viewing it. The .csv extension must be associated with an application which can open .csv files.
	View error	<b>Report error.</b> This icon indicates that there was an error running the request. Clicking the icon will download and display the log file.
	View PDF	<b>Report created as an Adobe PDF file.</b> This icon indicates that the output of this report is a PDF file. Clicking this icon will result in the action of downloading the file and viewing it in a new window. You must have Adobe Acrobat Reader installed on your computer to view PDF files.
	View TXT	<b>Report created as a text file.</b> This icon indicates that the output of this report is a TXT file. Clicking this icon will open the results in a new window. The .txt extension must be associated with an application which can open .txt files.
	View XLS	<b>Report created as an Excel spreadsheet file.</b> This icon indicates that the output of this report is an XLS file. Clicking this icon will open the results in a new Excel window.

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	Zero results BQY	<b>Report created as a Brio Insight file returned no rows of data.</b> Clicking this icon will result in the action of downloading a BQY file and viewing it in a new window but the report will only contain the report header, including the report parameters; but no data rows are returned.
	Zero results CSV	<b>Report created as a comma-separated file returned no rows of data.</b> Clicking this icon will result in the action of opening up a new window that supports the CSV extension and contains header information but does not contain any data rows.
	Zero results PDF	<b>Report created as a PDF returned no rows of data.</b> Clicking this icon will result in the action of downloading a PDF file and viewing it in a new window but the report will only contain the report header, including the report parameters; but no data rows are returned.
	Zero results TXT	<b>Report created as a text file returned no rows of data.</b> Clicking this icon will result in the action of opening up a new window that supports the TXT extension and contains header information but does not contain any data rows.
	Zero results XLS	<b>Report created as an Excel spreadsheet has no data.</b> Clicking this icon will result in the action of opening up an Excel spreadsheet that contains header information but no report data rows.