

# HarvardGMAS

## Grants Management Application Suite

### GMAS Reporting

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#### GMAS CREW Go-Live Reports (10/13/04)

##### **Period Expense Report**

The Period Expense Report (PER) is used to monitor financial activity against sponsored accounts. It is a picture of the financial position of an account for a specific period. This is a report that is generally used by Financial Services and Department Administrators when preparing invoices and financial reports to submit to sponsors.

##### **Monthly Salary Certification**

The Monthly Salary Certification Report provides total salary distribution information for all non-faculty members receiving a portion of salary from a sponsored project. It enables Principal Investigators to certify the salary amounts charged to each project by non-faculty members on sponsored projects for each month.

##### **Interest Policy**

The Interest Policy Report provides information at the Tub level that shows which accounts have over expenditures. These accounts are subject to interest penalties on the overexpended amount.

##### **Unreconciled Sponsored Accounts**

The Unreconciled Sponsored Accounts Report lists all accounts with an expense variance. In order to close accounts, the expenses posted to each account must be equal to the final figure of expenses reported to the sponsor. This report displays the exception to this rule.

##### **Accounts Receivable Report & Industry Aging Report**

The Accounts Receivable Report is used by OSR Financial Services to track receivables due to Harvard for individual segments. The Industry Aging Report shows the number of days past due for all receivables from foreign entities, multi-national organizations, US industries/businesses, and US other.

##### **Scheduled Financial Reports**

The Scheduled Financial Report is used by OSR Financial Services accountants to determine what financial reports are due to a sponsor for a given segment. Financial Services Team Leaders use this report to monitor portfolio distribution assignments and to track how many financial reports are due for a given time period.

##### **Invalid Code Combinations**

The Invalid Code Combinations Report provides information at the account level of invalid charges in the GL as the Fund, Activity, Subactivity combination does not exist in GMAS. This report is used by OSR Financial Services, Tub Level Administrators and Department Administrators to ensure that all charges against awards are valid and to correct charges that were processed inaccurately.

##### **Sponsored Research Expenditures**

The Sponsored Research Expenditures Report provides information at the Tub level that shows the total amount of sponsored expenditures per school for a certain period of time. This data is compared to the prior fiscal year data for the same time period and it is also compared to the entire prior fiscal year expenditures. This report is used by SPOC members to get a high level picture of University wide research expenditures during the fiscal year and to identify trends.

#### Post Go-Live Reports: (delivery date to be announced)

Accounts	Subagreements
Requests	Faculty Effort By Project
Segment Revisions	Faculty Salary Certification
Segments	Success/Hit Rates