

CSMA Upload to Oracle

Request Type	Request Processing Frequency
ADD	CSMA Requests in “Queued for Upload” or “Appvd-Queued for Upload” statuses are loaded to Oracle 4 times per day (at 8 am, 11 am, 2 pm, and 5 pm) Monday through Friday.
MODIFY	CSMA Requests in “Queued for Upload” or “Appvd-Queued for Upload” statuses are loaded to Oracle 4 times per day (at 8 am, 11 am, 2 pm, and 5 pm) Monday through Friday.
DISABLE	CSMA Requests in “Queued for ME Disable” or “Appvd-Queued for ME Disable” are loaded to Oracle after the monthly close of the accounting period on the fifth business day of the month.
REENABLE	CSMA Requests in “Queued for Upload” or “Appvd-Queued for Upload” statuses are loaded to Oracle 4 times per day (at 8 am, 11 am, 2 pm, and 5 pm) Monday through Friday.

Please note:

There is one day during the month when the above processing frequencies for ADD, MODIFY, and REENABLE do not apply. **On the day of the month-end close** (usually the fifth business day of the month), **all Chart of Accounts processing for these request types is suspended** during the length of time that month-end allocations are run, the monthly CoA point-in-time (PIT) snapshot is taken, and the CSMA disable requests are processed.

Because these processes usually run between 10 a.m. and 3 p.m., it is the 11 a.m. and 2 p.m. sweeps that will be suspended that day. ADD, MODIFY, and REENABLE requests queued for upload before 7 a.m. will be loaded at the 7 a.m. sweep; all others will be collected and swept at the 5 p.m. load, barring any unforeseen delays in the timing of the month-end close.